



**Heworth Without Parish Council**  
Gayle Enion-Farrington (Clerk to Parish Council)  
1 Allington Drive, Appletree Village, Heworth, YORK, YO310NL  
Tel: 07422961495  
E-mail: [clerk.hwpc@gmail.com](mailto:clerk.hwpc@gmail.com)  
[www.heworthwithout.org.uk](http://www.heworthwithout.org.uk)

**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 21 SEPTEMBER 2020 commencing at 7.00PM in [via zoom](#)**

Join Zoom Meeting

<https://us02web.zoom.us/j/81894496110?pwd=MEZ0V1FWdG5YOGhDMTN1WDMwcEpFUT09>

Meeting ID: 818 9449 6110

Passcode: 197006

One tap mobile

+441314601196,,81894496110#,,,,,0#,,197006# United Kingdom

+442030512874,,81894496110#,,,,,0#,,197006# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

Meeting ID: 818 9449 6110

Passcode: 197006

Find your local number: <https://us02web.zoom.us/u/kFvwyDUCP>

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 52/2020 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non-disruptive.

Agenda for said meeting is shown below.

15<sup>th</sup> September 2020  
Gayle Enion-Farrington  
(CLERK/RFO)

## AGENDA

### **56/2020. Apologies:**

- a. To Note Apologies and Approve Reasons for Absence

### **51/2020. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

### **52/2020. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.**

**PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

### **53/2020. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

### **54/2020. Minutes**

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 17/08/2020

### **55/2020. Councillor Vacancy**

- a. To Note Co-option was advertised on 9<sup>th</sup> September, as CYC were late in actioning our instruction for a by-election notice. After the elapse of 14 days (not including weekends) 8<sup>th</sup> September 2020, CYC confirmed on 9<sup>th</sup> September that no election had been called for, so the Clerk immediately advertise the vacancy for co-option as per minutes 17/8/20.
- b. To set and approve an interview date for all co-option applicants. Closing date for applicants is 23<sup>rd</sup> September 2020.

### **56/2020. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

### **57/2020. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 31 August 2020
- c. To Approve Bank Reconciliation Statement to 31 August 2020
- d. To report progress in effecting necessary changes in our internet banking account
- e. To report progress on the closure of Yorkshire bank accounts

### **58/2020. Heworth Without Parish Council Administration:**

- a. To report that the replacement Clerk Laptop has been purchased at the agreed price and the clerk needs reimbursing. As per appendix 1
- b. To Approve and instruct Vision ICT to upgrade HWPC website to be Web Accessibility Guidelines WAG Compliant and to create a Website Accessibility Statement on the Parish Councils website with immediate effect. Approve cost of £650 +VAT.
- c. To note a temporary Website accessible Statement has been placed on our website prior to the deadline of 23<sup>rd</sup> September 2020, as advised by VisionICT.
- d. To discuss the completion and distribution of the Newsletter
- e. To approve delegated powers to the Clerk / RFO to process invoices in a timely manner (so long as the total amount has been pre-approved and minuted at a previous meeting. This is to support small businesses. At the next meeting 'Invoices for payments to be approved' should show clearly which have been processed and why. These payments still require a 2<sup>nd</sup> signatory for processing.
- f. To approve that the Council issues its next newsletter after the January meeting, at the latest early February 2021, in order to explain to residents any rise in precept that may be required.
- g. To approve that the Council monitors and takes steps to remove those members who have failed to attend meetings over a six month period.

### **59/2020. To Consider Issues Relating to Parish Assets and Open Spaces**

#### **a. Stray Road play area**

- i) To report that further to the playground inspection undertaken on 8<sup>th</sup> July 2020 all required repairs have taken place that further to the removal of the gym equipment, the area has been re-grounded and reseeded by Playscheme on 11/9/20 and should the ground sink again (so that the old gym foundations are less than 100-150mm below ground level), then they will return FOC and rectify.
- ii) To report on the installation of new and the removal of the old benches took place 14<sup>th</sup> & 15<sup>th</sup> September 2020 by Luke Gommersal and he repaired a broken paving slab FOC.

- iii) To report progress on the painting of the black railings surrounding the play area
- iv) To report progress on the arrangements for necessary tree-surgery within the play area
- v) To report the date of the annual playground inspection due in October 2020.
- vi) To report progress on the future investigations for the play area equipment
- vii) To approve (retrospectively) signage for 'no parking' outside the play area.

**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To report on matters relating to Playing field, Jubilee wood and wildflower meadow

**c. Open Spaces and other assets**

- i) To report progress refurbishing the condition of the parish noticeboards.
- ii) To consider and approve Heworth Without Community Centres request to cut back their Willow Tree which is overhanging their entrance driveway. Yorkshire Tree Surgeons Ltd have been booked by the Community Centre Mgt Team to carry out the work on Monday, 12 October 2020. To consider to cover the cost of £84, or ask the Community Centre to pay.

**d. HWPC Allotments**

- i) To report progress with all new allotment tenants

**60/2020. Employment and Training:**

- a. To Consider any current employment/training related issues
- b. To note that any councillors who attend any YLCA webinar training can now email and request an attendance certificate for their CPD record.

**61/2020. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**62/2020. To Consider Highway/Transport Issues:**

- a. To Receive update re: HWPC involvement in Community Speed Watch initiative
- b. To Note any further highway issues.

**63/2020. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To Consider any further policing and/or security related issues

**64/2020. Correspondence:**

- a. To Note Correspondence to the clerk received not specifically dealt with on this agenda

**65/2020. To Note matters for Information and items for next monthly meeting agenda**

**66/2020. To Confirm date and time of next meeting**

To Confirm date, time and venue for the next ordinary Meeting of Heworth Without Parish Council as Monday 19 October 2020 at 7pm via zoom platform.